CRS MCI PROGRESS

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MMEA-6

MCI

- Background
- Mission of MCI
- Development
- Course Design Progress
- Road Ahead

Mission of MCI

- Background:
  - CRSs/ B-billet Career Planners without school experience or awaiting school seat
  - Need for a published MCI for Career Planners in preparation for a billet
- Mission: Develop MCI CRSs and Career Planners can complete in preparation for a billet
- Goal: Have a completed initial draft by June 2004

Development

- Met with MCI staff in Jan 2003
- March 2003 - began course design
  - Met with CRS Schoolhouse SMEs and MCI staff
- Completed Task Analysis (June 2003-March 2004)
- “Flesh out” course
  - Still in the process
  - SME knowledge required to ‘teach’ some concepts on paper

Course Design

IDENTIFY

CONTACT

INTERVIEW / SCREEN

RECOMMEND

CO'S INTERVIEW

CONTRACT

Career Planning Process Diagram – Basis for MCI Design

Study Units

- Introduction
- Study Unit 1 – Identify and Research
- Study Unit 2 – Interview
- Study Unit 3 – Support the Commanding Officer’s Interview
- Study Unit 4 - Complete Contractual Agreement

Course Design

- Study Unit 1 – Identify and Research
  - Lesson One – Identify and Contact Marines for Interviews
    - Introduction
    - Obtain Personnel Roster
    - Identify First Term Marines from Career Marines
    - Idenify Marines for Initial Interview
    - Identify Marines for FTAP Interview

Course Design

- Study Unit 1 (cont'd)
  - Lesson One (cont'd)
    - Identify Marines for EAS Interview
    - How to Identify a List of Names for Initial, FTAP, EAS interviews
    - Contact Marines to Schedule Appointment
    - Lesson One Summary

Course Design

- Study Unit 1 (cont'd)
  - Lesson Two – Research Marine's Service History
    - Introduction
    - Sources of Data
    - Discrepancies
    - Unit Punishment Book
    - Reenlistment Pre-reqs and Disqualifiers
    - How to Research Marine's Service Record History

Course Design

- Study Unit 2 – Interview
  - Lesson One – Common Elements of Every Interview
    - Introduction
    - Establish Rapport
    - Common Procedures in a Course Interview
  - Lesson Two – Conduct Initial Interview
    - Introduction
    - Selective Reenlistment Bonus Program (SRBP)

Course Design

- Study Unit 2 (cont'd)
  - Lesson Two (cont'd)
    - Lateral Move Program
    - Special Duty Assignments
    - Duty Station Preferences
    - FTAP Process
    - Procedures for Initial Interview

Course Design

- Study Unit 2 (cont'd)
  - Lesson Three – FTAP, EAS, and Unscheduled Interviews
  - Lesson Four – Career Planning Contact Record
    - Elements of a Contact Record
    - Guides for completion and Filing contact record

Course Design

- Study Unit 3 – Support the Commanding Officer's Interview
  - Lesson One – Collect Endorsements on a Route Sheet
    - Prepare a Route Sheet
    - Procedures for Collecting Endorsements on a Route sheet
  - Lesson Two – Commanding Officer's Interview

Course Design

- Study Unit 4 - Complete Contractual Agreement

Future of MCI

- Still in development
- Study Units 3 and 4 less developed
- Meetings with MCI in D.C.
- Designing documents through template

Road Ahead

- Validation process
- Review with participants
- Revise and approve
- Re-evaluate
- Use feedback for one more revision

QUESTIONS?